

REQUEST FOR MEMBERSHIP & PAYROLL DEDUCTIONS FOR LABOR ORGANIZATION DUES

PRIVACY ACT STATEMENT


Section 5525 of Title 5 United States Code (Allotments and Assignments of Pay) permits Federal Agencies to collect this information. This completed form is used to request Labor Organization dues be deducted from your pay and to notify your Labor organization of the deduction. Completing this form is voluntary but may not be processed if all requested information is not provided.

This record may be disclosed outside your agency to: 1) the Department of Treasury to make proper financial adjustments; 2) a Congressional Office if you make inquiry to that office related to this record; 3) a court or an appointed Government agency if the Government is party to a legal suit; 4) an appropriate law enforcement agency if we become aware of a legal violation; 5) an organization which is designated collection agency of a particular labor organization; 6) other Federal agencies for management, statistical and other official functions (without your personal identification).

Executive Order 9397 allows Federal Agencies to use the social security number (SSN) as an identifier to avoid confusion caused by employees with same or similar names. Supplying your SSN is voluntary, but failure to provide it, when it is used as the employee identification number, may mean payroll deductions cannot be processed. Your agency shall provide an additional statement if it uses the information furnished on this form for purposes other than those mentioned above.

NAME OF EMPLOYEE (Last, First, Middle)		BADGE NUMBER SHOP/CODE	PERSONAL EMAIL ADDRESS:
HOME ADDRESS (Street No., City, State)			ZIP CODE
DATE OF BIRTH	HOME PHONE	WORK PHONE	NAME OF AGENCY
PAY PLAN/GRADE/STEP	JOB TITLE	ORGANIZER (VOUCHER)	

SECTION A. - FOR USE BY LABOR ORGANIZATION

NAME OF LABOR ORGANIZATION 	I HEREBY CERTIFY THAT I AM REQUESTING BY MY EMPLOYEE SIGNATURE BELOW MEMBERSHIP INTO THE INTERNATIONAL FEDERATION OF TECHNICAL AND PROFESSIONAL ENGINEERS, LOCAL 12.	UNION DUES N58A \$10.00
	I HEREBY CERTIFY THAT THE REGULAR DUES OF THE ORGANIZATION FOR THE ABOVE NAMED MEMBER ARE CURRENTLY ESTABLISHED AT (TOTAL PER PAYPERIOD)	DENTAL INSURANCE WILLAMETTE (Self) N59A \$27.67 (Employee & Spouse or Child) N59B \$54.30 (Family) N59C \$79.82 TOTAL _____
PAYMENT OF THESE SUMS ARE NOT DEDUCTIBLE AS CHARITABLE CONTRIBUTIONS FOR FEDERAL INCOME TAX PURPOSES	SIGNATURE OF AUTHORIZED UNION OFFICIAL	DATE

Phone: 360-476-4334 Post Office Box 287
 Fax: 360-479-0934 Bremerton, WA. 98337-0060
 E-Mail: ifptelocal12@gmail.com Web Page: www.ifpte12.org

SECTION B. - AUTHORIZATION BY THE EMPLOYEE

I hereby authorize the above named agency to accept me into membership and agree that I will pay membership dues and/or dental premiums directly to the labor organization or agree to have them deducted from my pay each pay period, or the first full pay period of each month, the amount certified above as the regular dues of the above named organization, and to remit such amounts to that employee organization in accordance with the arrangements with my employing agency. I further authorize any change in the amount to be deducted which is certified by the above named employee or organization as a uniform change in its dues structure.

I understand this authorization for biweekly payments will become effective the pay period following receipt in the labor organization office and/or payroll office of my employing agency. Monthly or annual payments may be made directly to the labor organization as allowed. I further understand Standard Form No. 1188, Cancellation of Payroll Deductions for Labor Organization Dues, is available from my Labor Organization and I may cancel this membership and/or authorization by filing Standard Form 1188 with the labor organization office who will notify the payroll office as required. **Cancellation of this authorization and withdrawing from the Labor Organization membership can not be accomplished until after the one year anniversary of the date the employee joined the Labor Organization.** Such cancellation will not be effective; however, until the first full pay period that begins on or after the next established cancellation date of the calendar year after the cancellation is received in the labor organization office. Cancellations will be provided to the payroll office as required.

Contributions or gifts (including dues) to the labor organization shown above are not tax deductible as charitable contributions. However, they may be tax deductible under other provisions of the Internal Revenue Code.

SIGNATURE OF EMPLOYEE	DATE	IFPTE PRESIDENT	DATE
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